CONNECTICUT EXPO CENTER

Electrical Service Request

265 Reverend Moody Overpass
Hartford, CT 06120
Phone (860) 493-1300 • Fax (860) 493-1304

SHOW:_____SHOW DATES:_____BOOTH NO._____
FIRM NAME _____ PHONE _____ FAX _____
ADDRESS _____ CITY _____ STATE _____ ZIP _____
ORDERED BY _____

PAYMENT METHOD

All orders must include valid credit card number

☐ Check/Money order enclosed or
☐ Mastercard ☐ VISA ☐ Amex

CREDIT CARD NUMBER (DO NOT LEAVE SPACES BETWEEN NUMBERS)

☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

MONTH YEAR

☐☐-☐☐

Security code on back of card ☐☐☐☐

I also authorize charging any unpaid balance to my credit card

CARD EXPIRATION DATE MUST BE VALID THROUGHOUT THE EVENT LISTED ABOVE

CREDIT CARD HOLDER SIGNATURE _____ NAME AS IT APPEARS ON CREDIT CARD _____ DATE _____

PLEASE MAKE CHECKS PAYABLE TO CONNECTICUT EXPO CENTER.

QTY	DESCRIPTION	**ADVANCE RATE (7 DAYS PRIOR TO SET-UP)**	**FLOOR RATE (AFTER 7 DAY DEADLINE)**	AMOUNT DUE
	120 VOLT ELECTRIC SERVICE CONNECTIONS 60 HZ/AC			
	OUTLET 1-1000 WATTS	85.00	110.00	
	OUTLET 1001- 2000 WATTS	125.00	175.00	
	ELECTRICAL SUPPLIES			
	SURGE PROTECTOR (6 OUTLETS)	35.00	45.00	
	EXTENSION CORD 25 FEET	35.00	45.00	
	EXTENSION CORD 50 FEET	45.00	55.00	
	EXTENSION CORD 100 FEET	55.00	65.00	
			SUBTOTAL	$

MOTOR & EQUIPMENT OUTLETS (MAXIMUM OF ONE CONNECTION PER POWER)

208V SINGLE PHASE (INCLUDE APPLICABLE LABOR CHARGES)

QTY	DESCRIPTION	**ADVANCE RATE (7 DAYS PRIOR TO SET-UP DAY)**	**FLOOR RATE (AFTER 7 DAY DEADLINE)**	**REQUIRED LABOR**	AMOUNT DUE
	20 AMP /1-1/2 H.P. OR LESS	153.00	317.00		
	30 AMP /2 H.P. OR LESS	233.00	379.00		
	40 AMP /3 H.P. OR LESS	307.00	438.00		
	60 AMP /5 H.P. OR LESS	455.00	657.00		
	100 AMP /10 OR LESS	752.00	900.00		
	208V THREE PHASE (INCLUDE APPLICABLE LABOR CHARGES)				
	20 AMP /1-1/2 H.P. OR LESS	222.00	317.00		
	30 AMP /2 H.P. OR LESS	328.00	392.00		
	40 AMP /3 H.P. OR LESS	434.00	519.00		
	60 AMP /5 H.P. OR LESS	646.00	746.00		
	100 AMP /10 OR LESS	1070.00	1282.00		
				SUBTOTAL	$
	480V THREE PHASE (INCLUDE APPLICABLE LABOR CHARGES)				
	20 AMP /5 H.P. OR LESS	360.00	385.00		
	30 AMP /10 H.P. OR LESS	435.00	460.00		
	40 AMP /15 H.P. OR LESS	560.00	585.00		
	60 AMP /25 H.P. OR LESS	655.00	755.00		
	100 AMP /50 OR LESS	1090.00	1295.00		
				SUBTOTAL	$
				TOTAL DUE	$

1. Electrical power for all booths will be turned on ½ hour before show opening and turned off at show closing.

2. Please enclose sketch or NEMA number of 208V power outlets.

3. All orders not received 7 days before show opening will be considered at the floor rate.

4. All electrical orders include sales tax of 6%.

LABOR CHARGED IN 1/2 HOUR INCREMENTS

CONNECT: $75/ ½ hr
(8am – 4pm, Mon-Fri)

DISCONNECT: $100/ ½ hr
(Any Time, Mon-Fri)

OVERTIME: $125/ ½ hr
(All hours other than above and Sat, Sun & Holidays)

Labor is charged for the following:
***All 208 or 480 Volt orders**
*Correcting code violations
*Operating sound & light system
*Installing & removing exhibitor-owned lighting (6+)
*Taping down & securing wires for 3+ 110 Volt switches per booth
*Overhead work on manlifts